



**Tony Evers, Governor**  
**Dawn Crim, Secretary**

January 6, 2022

Joe Stephenson, Director of Planning and Community Development  
City of Kaukauna  
144 West 2<sup>nd</sup> Street  
Kaukauna, WI 54130  
[jstephenson@kaukauna-wi.org](mailto:jstephenson@kaukauna-wi.org)

**VIA EMAIL**

Re: City of Kaukauna Jurisdiction Request for Commercial Plumbing Plan and Specification Review

Dear Joe Stephenson,

I am pleased to inform you that your municipality has been delegated commercial plumbing code enforcement authority per your request. Per Wis. Stat. § 145.02(5)(a) and Wis. Admin. Code § SPS 382.20(2), I delegate your municipality the primary responsibility to do plan review for the following plumbing installations identified in Wis. Admin. Code § SPS, Table 382.20-2:

1. New installations, additions, and alterations to drain systems, vent systems, water service systems, and water distribution systems involving 16 or more plumbing fixtures to be installed in connection with public buildings. <sup>a,b</sup>
2. Grease interceptors to be installed for public buildings.
3. Garage catch basins, carwash interceptors and oil interceptors to be installed for public buildings and facilities.
4. Sanitary dump stations.
5. Piping designed to serve as private water mains.
6. Piping designed to serve as private interceptor main sewers greater than 4 inches in diameter when sized for gravity flow.
7. Stormwater systems, not including infiltration plumbing systems, involving 16 or more plumbing fixtures and serving a public building or facility where the drainage area is one acre or more.
8. Mixed wastewater holding device.

<sup>a</sup>For the purposes of plan review submittal, water heaters, floor drains, storm inlets, root drains, multi-purpose piping, fire sprinklers, and hose bibbs are to be included in the count. For a phased project such as a mall or office complex, fixture count includes all proposed fixtures connected to a common building sanitary sewer, a common water service, and all storm sewers serving the building.

<sup>b</sup>For the purpose of plan submittal, public buildings do not include zero-lot-line row houses where each living unit is served by an individual water service and an individual building sewer.

An exception to this delegation is that our agency retains jurisdiction for plan review for all state-owned buildings. Note that the municipality may waive its jurisdiction for plan review and approval of any project, in which case plans shall be submitted to the Department for review and approval.

As a condition of this delegation, you are required to comply with the following:

- Notify the department, in writing, immediately of any personnel changes to plan review staff.
- Notify the Department, in writing, at least 30 days prior to the date upon which the appointed agent intends to relinquish the responsibilities assumed under this section.

The Department will periodically monitor municipalities and request activity reports to ensure that the delegated responsibilities are being properly fulfilled by the municipality. We do require that delegated municipal code officials hold the Wisconsin Commercial Plumbing Inspector certification, hold the Master Plumber or Journeyman Plumber certification, and attend agency-approved continuing education to maintain their certifications.

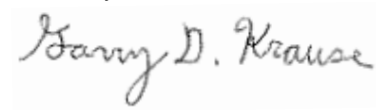
In accordance with 2017 Wisconsin Act 198, the Department will be implementing a five-year electronic renewal process. Please continue to monitor department correspondence as further details regarding this process are communicated.

I understand that the primary plumbing plan reviewer for your municipality, Ed Lisinski with E-Plan Exam, has the proper certifications to do so.

Our plumbing consultant for your area, Darrin Benz, at (920) 492-7726, is available to assist in any questions or concerns your municipality may have with implementing these plumbing enforcement services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Garry D. Krause". The signature is written in dark ink on a light-colored background.

Garry Krause, Bureau Director, Technical Services Bureau

cc: Michael McNally, Section Chief, Plumbing, Technical Services Bureau  
Darrin Benz, Commercial Plumbing Inspector, Technical Services Bureau